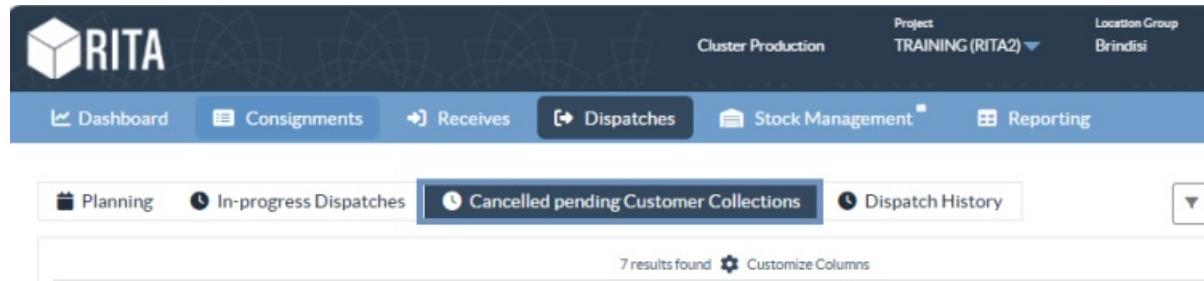


取消待收客户款项

本节 "已取消的待处理客户收款"列出了所有已取消货物收款请求的托运货物。

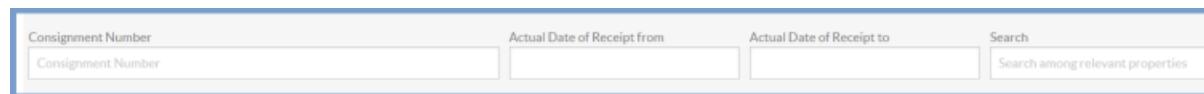


The screenshot shows the RITA software interface with the following details:

- Top navigation bar: Cluster Production, Project TRAINING (RITA2), Location Group Brindisi.
- Main menu: Dashboard, Consignments, Receives, Dispatches (selected), Stock Management, Reporting.
- Sub-menu for Dispatches: Planning, In-progress Dispatches, Cancelled pending Customer Collections (selected), Dispatch History.
- Search bar: 7 results found, Customize Columns.

操作员可以撤销客户记录为未发送或已取消的托运货物。为此，请按照以下步骤操作：

步骤 1：显示筛选器：使用右上角的 "显示筛选器" 选项查找必须取消的托运货物。

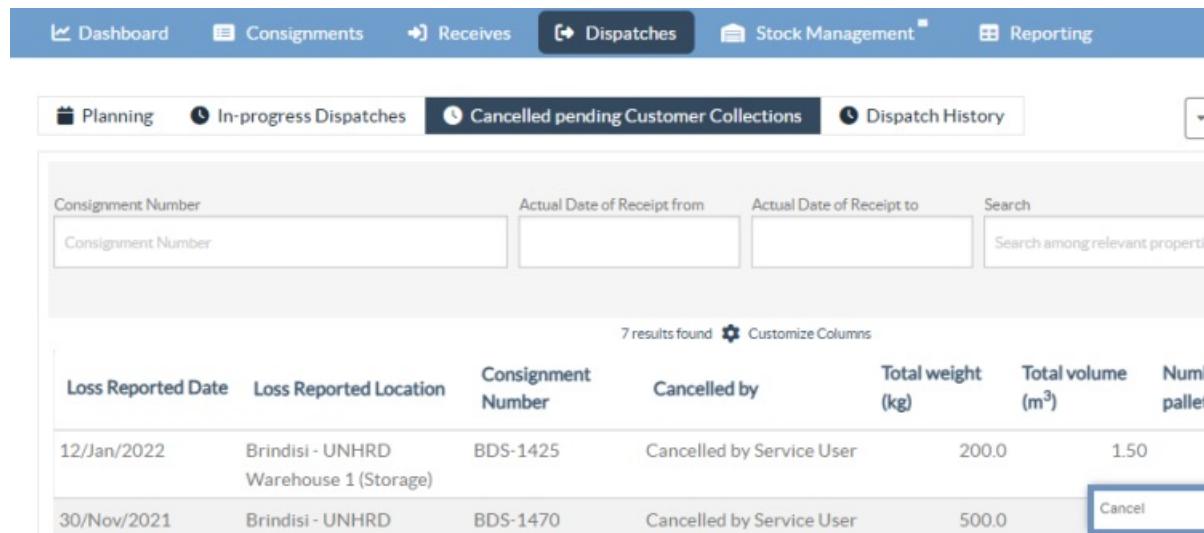


The screenshot shows the search filters for the 'Cancelled pending Customer Collections' screen:

Consignment Number	Actual Date of Receipt from	Actual Date of Receipt to	Search
Consignment Number			Search among relevant properties

操作员可以通过编号、实际派送日期或在搜索框中提供托运货物的任何其他详细信息来搜索托运货物。

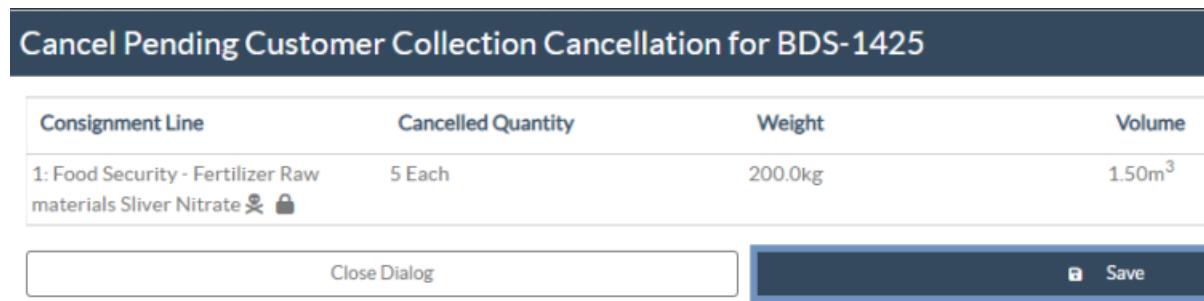
步骤 2：点击所选货物右端的 "选项" 标签，选择 "取消" 选项。



The screenshot shows the list of cancelled pending customer collections:

Loss Reported Date	Loss Reported Location	Consignment Number	Cancelled by	Total weight (kg)	Total volume (m³)	Numt pallet
12/Jan/2022	Brindisi - UNHRD Warehouse 1 (Storage)	BDS-1425	Cancelled by Service User	200.0	1.50	
30/Nov/2021	Brindisi - UNHRD	BDS-1470	Cancelled by Service User	500.0		Cancel

步骤 3：操作员必须检查所选货物的详细信息，并点击 "保存" 确认取消。这样，待处理物品的取消将被逆转，托运货物中的物品将移回 "等待提取的货物"。



The screenshot shows the 'Cancel Pending Customer Collection Cancellation for BDS-1425' dialog box:

Consignment Line	Cancelled Quantity	Weight	Volume
1: Food Security - Fertilizer Raw materials Sliver Nitrate 🌾 🔒	5 Each	200.0kg	1.50m³

Buttons: Close Dialog, Save.