

管理旅程中的托运货物

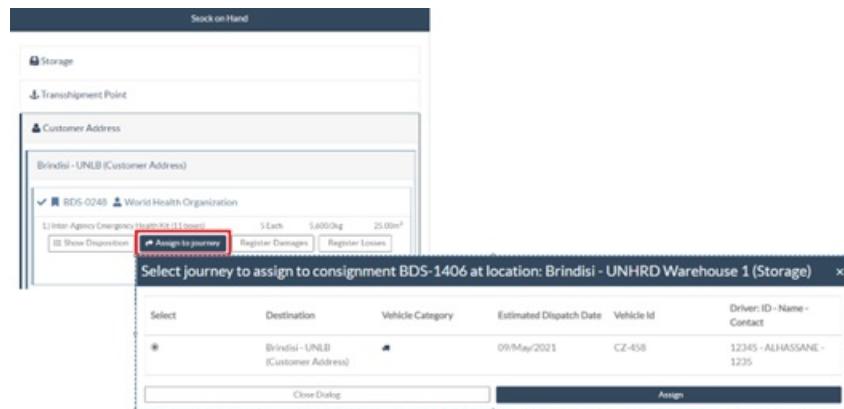
在计划旅程中添加托运货物

创建新旅程后，我们按以下方法将货物添加到计划旅程：

方法 1：

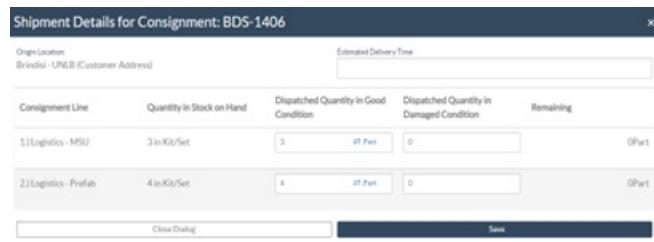
步骤 1：筛选要添加到计划旅程的托运货物编号。

步骤 2：在托运货物框内，点击 "分配至旅程" 选项：



步骤 3：选择货物的计划旅程，然后点击 "分配" 按钮。在方框内提供交货时间和发货数量。用户可以装运 SRF 中的全部物品，也可以只装运 SRF 中的部分物品。RITA 还允许操作员输入损坏状态下的数量。

最后，点击 "保存"，货物将被添加到所选行程中。



方法 2：

第 1 步：筛选要添加到计划旅程中的托运货物编号。

步骤 2：选择要装载的货物，点击并按住鼠标按钮，将货物 "拖放" 到所需的旅程。

第3步：在方框内输入发货时间和发货数量。用户可以装运 SRF 中的全部物品，也可以只装运 SRF 中的部分物品。RITA 还允许操作员输入损坏状态下的数量。

最后，点击 "保存"，货物将被添加到所选的旅程中。

Consignment Line	Quantity in Stock on Hand	Dispatched Quantity in Good Condition	Dispatched Quantity in Damaged Condition	Remaining
1) Logistics - MSU	3 in Kit/Set	2	0	0 Part
2) Logistics - Prefab	4 in Kit/Set	2	0	0 Part

在计划行程之间移动托运货物

如果托运货物已分配到某个旅程，而 RITA 操作员希望将已分配的托运货物分配到一个新旅程，则可在两个计划旅程之间直接拖放已分配的托运货物

在将货物移动到新旅程之前，仍需首先创建新旅程。

如果 RITA 操作员不拖放指定货物，也可以取消托运货物的指定旅程，并在稍后日期将托运货物重新指定到新旅程。

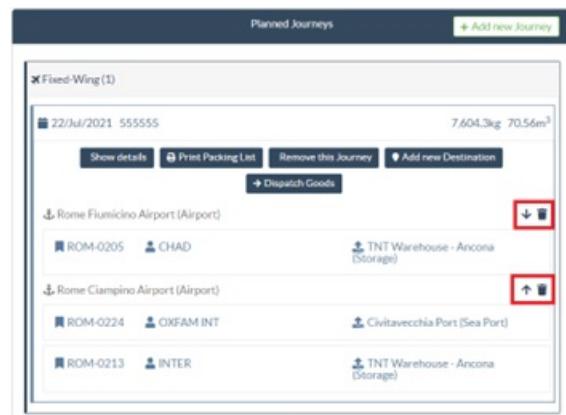
取消托运货物的指定旅程

如果操作员需要取消指定航程，请按照以下步骤操作：

第 1 步：进入“调度”选项卡并单击“计划行程”。

第 2 步：点击旅程将显示嵌套信息：旅程日期、车辆 ID、重量和托运货物的体积。进一步点击会显示更多信息，如托运编号、组织和提货地址。

步骤 3：点击详细信息旁边的删除图标，删除分配给该旅程的托运货物。



按照上述步骤，调度将被撤销，托运货物将移回“手头库存”或“等待提取的货物”部分，具体取决于所请求的服务类型。

确认派送

将货物添加到创建的旅程后，操作员将点击“调度货物”在系统中调度货物。

第 1 步：点击旅程类型（固定翼/公路/海运/包装动物等），然后点击需要运输的货物。

The screenshot shows the 'Planned Journeys' section of a software application. At the top, there is a header with the title 'Planned Journeys' and a button to 'Add Journey'. Below the header, a list of journeys is displayed. The first journey in the list is 'Road (1)' with a total weight of 32,842.0 kg and a volume of 288.87 m³. The journey date is 17/Jan/2025, and it is associated with the code ABCD. Below the journey details, there are several buttons: 'Edit Journey', 'Print Packing List', 'Remove this Journey', 'Upload Dispatch Plan', 'Add new Destination', and 'Dispatch Goods'. The 'Edit Journey' and 'Print Packing List' buttons are highlighted with a blue background. The 'Remove this Journey' button has a red background. The 'Add new Destination' and 'Dispatch Goods' buttons have a light blue background. The 'Edit Journey' button has a blue icon of a wrench and a gear. The 'Print Packing List' button has a blue icon of a document with a list. The 'Remove this Journey' button has a red icon of a trash can. The 'Upload Dispatch Plan' button has a blue icon of a document with a checkmark. The 'Add new Destination' button has a blue icon of a location pin. The 'Dispatch Goods' button has a blue icon of a truck. The 'Edit Journey' and 'Print Packing List' buttons are highlighted with a blue background. The 'Remove this Journey' button has a red background. The 'Add new Destination' and 'Dispatch Goods' buttons have a light blue background. The 'Edit Journey' button has a blue icon of a wrench and a gear. The 'Print Packing List' button has a blue icon of a document with a list. The 'Remove this Journey' button has a red icon of a trash can. The 'Upload Dispatch Plan' button has a blue icon of a document with a checkmark. The 'Add new Destination' button has a blue icon of a location pin. The 'Dispatch Goods' button has a blue icon of a truck.

在方框内，操作员将看到以下选项：

显示详细信息：显示操作员在计划旅程时提供的旅程详细信息。

打印装箱单：装箱单是装运收据，可附加到运单上以确认货物的发送。

删除此旅程：该选项允许操作员删除已创建的旅程。如果货物已分配到该航程，则该操作只会将计划的货物返回到“手头库存”或“等待提取的货物”部分。

添加新目的地：此选项允许操作员在计划行程中添加新的目的地和地点类型。

The screenshot shows a dialog box titled 'Shipment Details for Consignment: {0}'. The dialog has two main sections: 'Location Type' and 'Destination'. The 'Location Type' section contains a dropdown menu with the option 'Internal Transfer'. The 'Destination' section contains a dropdown menu. At the bottom of the dialog, there are two buttons: 'Close Dialog' and 'Save'. The 'Save' button is highlighted with a blue background.

第 2 步：发送货物：选择托运货物并点击“发送货物”确认发送。

Planned Journeys + Add Journey ? ⋮

Road (1) 32,842.0 kg 288.87 m³

17/Jan/2025 ABCD 32,842.0 kg 288.87 m³

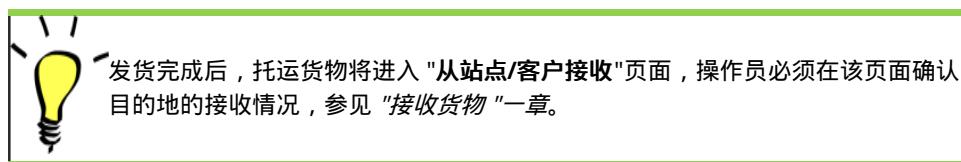
Edit Journey Print Packing List Remove this Journey

Upload Dispatch Plan Add new Destination Dispatch Goods

Brindisi - UNHRD Warehouse 1 (Storage) Edit Remove

BDS-1097 FHI360 Brindisi - UNHRD Warehouse 1 (Storage)

BDS-1623 MSF-CH San Vito - UNHRD Warehouse 2 (Storage)



操作员点击 "发送货物" 后，会弹出以下窗口：

Dispatch goods

Waybill generated automatically

Actual Date of Dispatch 20/Jan/2025	Number of pallets Specify the number of pallets on the vehicle
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Print Waybill after dispatching

Close Dialog Print Packing List Save

实际发货日期： 操作员可以在此输入货物的实际发送日期。

托盘数量： RITA 操作员可以指定车辆上装载的托盘数量，并添加到行程中。

派送后打印运单： 此功能允许 RITA 操作员在派送货物时自动生成运单。请注意：

- 运单只能在派送货物时打印，不能在派送前打印。
- 运单可在事后打印。

手动运单：如果经理选择不使用自动生成的运单，他们可以手动输入运单号。有三种输入运单号的方法：

1. **手动运单**：RITA 操作员可为每件托运货物输入唯一的运单号，也可为一个行程下发送的所有托运货物使用通用运单号。
 2. **手动运单，每个目的地一个运单号**：通过该选项，操作员可为计划行程中的每个目的地输入特定地点的运单号。
 3. **手动运单，每个目的地和收货人一个运单号**：操作员可为每个目的地和收货人输入运单号，如果同一目的地有多个收货人，则允许为每个客户输入多个运单号。

 Waybill TRAINING (RITA2)		Original: Recipient Copy						Waybill Number: WB-000370					
Transaction Details:													
Origin	Brindisi - UNLB (Customer Address) Italy - Puglia - Brindisi			Receiver	United Nations World Food Programme Richie, tel. : email: richie.bhattarai@wfp.org			Waybill Date	05/Aug/2024				
Destination	Brindisi - UNHCR Warehouse 1 (Storage) Italy - Puglia - Brindisi				Vehicle Type	Helicopter - 50 MT							
Loading Details													
No.	Description	Quantity of Inventory Unit	Quantity of Handling Units	Total Line Dimensions		Batch No.	Expiration Date	Temperature Range	Cargo Owner	Consignment Number	Received (Handling Units)		
		Weight (kg)	Volume (m³)	Good Condition	Damaged						Last/Not Received		
1	Test	1000 Each	50 Box/Carton	250	5.00			refl - refl	United Nations World Food Programme	BDS-1755-1			
Dispatch Remarks:													
Certification of Commodity Dispatched						Certification of Commodity Received							
Dispatcher Organisation Dispatcher Person Name	Transporter Company Name Driver Name Driver's Licence ID Vehicle ID			Receiver Organisation Name Receiver Person Name Receiver Person Title Receiver Phone Number			Receipt Remarks						
	On behalf of the sender, I hereby certify the loading of the commodities described in this waybill.			On behalf of the transporter, I hereby certify the receipt of the commodities described in this waybill in good condition.			On behalf of the receiver/consignee, I hereby certify the receipt of the commodities as described in this waybill.						
Date:	Date:			Date:									
Signature:	Signature:			Signature:									