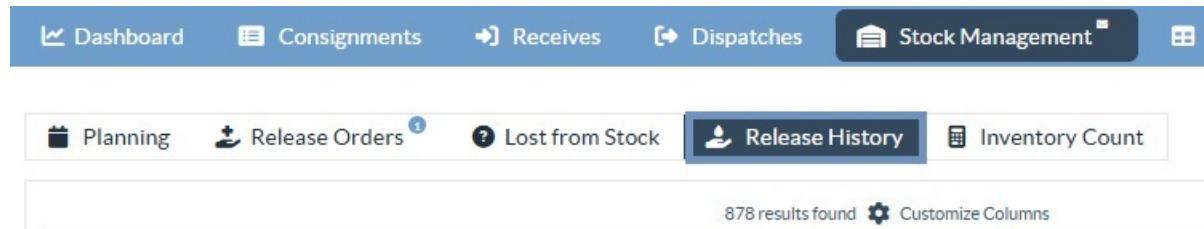


发布历史

"放行历史"页面提供了已部分或全部放行给最终客户的所有托运货物的全面概览。

在 "历史" 选项卡中，您将看到 RITA 操作员在货物放行过程中记录的所有托运货物及其放行详细信息的列表。这些信息包括实际放行日期、放行地点、组织、接收放行的个人、单据参考编号（如果手动输入）和货物放行单编号（如果由 RITA 自动生成）。

操作员可以使用"显示筛选器"功能查找特定的放行货物。此外，他们还可以选择通过"导出"功能将详细信息导出为 Excel 格式。



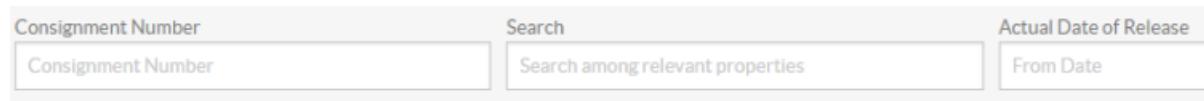
The screenshot shows the RITA software interface with the following navigation bar: Dashboard, Consignments, Receives, Dispatches, Stock Management (selected), and a grid icon. Below the navigation bar is a sub-navigation bar with icons for Planning, Release Orders (with a blue notification dot), Lost from Stock, Release History (selected), and Inventory Count. A message at the top of the main area says "878 results found". A "Customize Columns" button is also visible.

取消放行

操作员可以选择取消放行。请按照以下步骤操作：

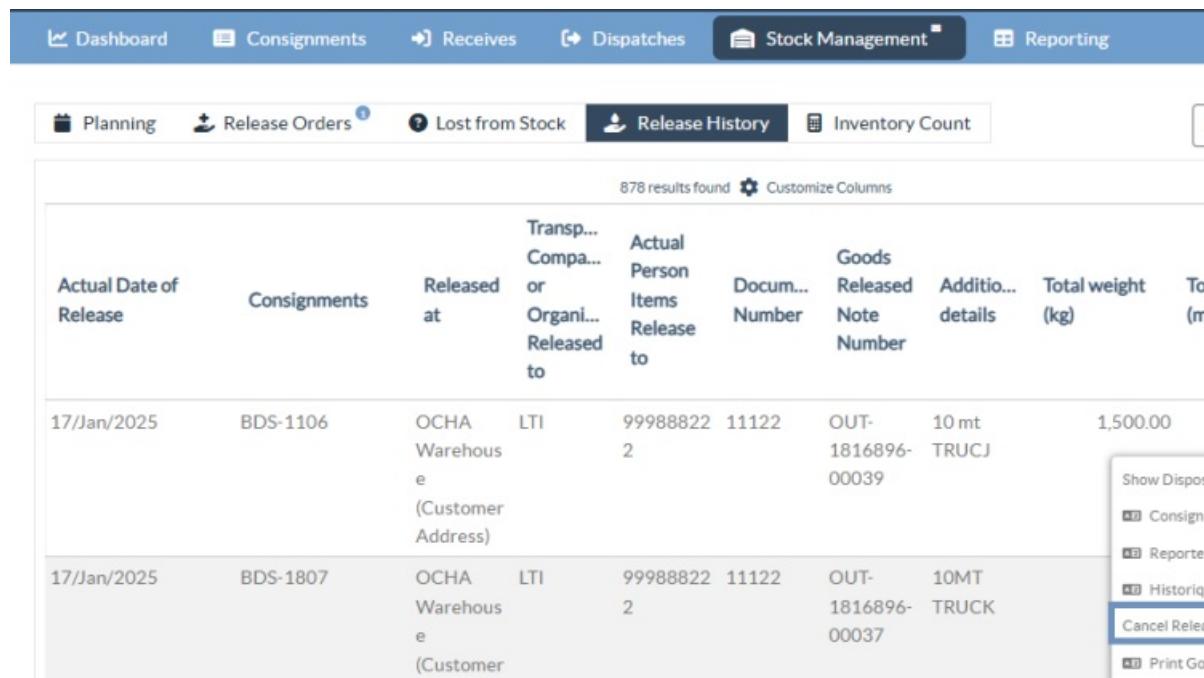
第 1 步：点击库存管理页面下的 "放行历史"。

第 2 步：使用右上角的"显示筛选器"选项，查找需要在特定放行日期撤销放行的托运货物。



The screenshot shows the RITA software interface with the following search filters: Consignment Number (input field), Search (input field), and Actual Date of Release (From Date input field). The "Release History" tab is selected in the top navigation bar.

第 3 步：点击"选项"，从下拉菜单中选择"取消放行"，即可将托运货物退回库存。



The screenshot shows the RITA software interface with the Release History table. The table columns include: Actual Date of Release, Consignments, Released at, Transp... Compa..., Actual Person, Goods, Total weight, and Total (m). The table data shows two rows of放行历史. A context menu is open over the second row, listing options: Show Dispos, Consigner, Reporter, Historique, Cancel Release (which is highlighted in blue), and Print Go.

Actual Date of Release	Consignments	Released at	Transp... Compa...	Actual Person	Goods	Total weight	Total (m)
17/Jan/2025	BDS-1106	OCHA Warehouse (Customer Address)	LTI	99988822 2	OUT- 1816896- 00039	10 mt	1,500.00
17/Jan/2025	BDS-1807	OCHA Warehouse (Customer	LTI	99988822 2	OUT- 1816896- 00037	10MT	

步骤 4：屏幕上会出现一个包含详细信息的方框。操作员必须确认托运货物的详细信息，并提供取消理由。最后，点击 "删除" 确认取消放行。这样，选定的发货将被取消，并返回 "手头库存"。

Cancel Release from location OCHA Warehouse (Customer Address) at 17/Jan/2025

Please enter reason for cancellation

Reason for Cancellation

Transport Company or Organization Released to

LTI

Actual Date of Release

17/Jan/2025

Document Number

11122

Actual Person Items Release to

99988222

Receiving Organization Contact

United Nations World Food Programme - Emmanuel Peter

How was reception verified?

Goods Received Document verifies reception

Additional details

10 mt TRUCJ

Consignment Line

1: Nutrition - RUTF

15000 Each in Box/Carton

[Close Dialog](#)

 [Delete](#)



如果向不同的地点组发货，则必须在该地点组中完成取消过程。